



User Manual for Online Submission of Proposals

This manual will provide you an overview of the steps you will come across during the process of submission. You can make a note of all the documents that are necessary for submission and keep them prepared in advance. All relevant documents and their format are either provided in the link in each step or can be downloaded from the “download section”.

Step Dashboard



(44-ISEA)



DashboardLogout

Add New Research Proposal

Registration Id :

Email :

ISEA-72

mahesh@ncpor.res.in


Add New Proposal

Research Proposal


Registration No	Research Proposal No	Research Proposal Applied Date	Research Proposal Submitted Date	View	Status
ISEA-72	ISEA-72-43-70	2023-04-10	2023-04-10	View	Submitted
ISEA-72	ISEA-72-44-87	2023-12-15	2023-12-15	View	Submitted

If you are an existing user, please use your earlier login credentials to access the submission portal. New users may please sign up.

Step Dashboard



RESEARCH PROPOSAL TO PARTICIPATE IN
44th INDIAN SCIENTIFIC EXPEDITION TO ANTARCTICA
(44-ISEA)



DashboardLogout

Registration No	Research Proposal No
ISEA-72	ISEA-72-44-90
Operation	
Apply	
Status	

Click on apply button to follow the submission process.

Step Overview



RESEARCH PROPOSAL TO PARTICIPATE IN
44th INDIAN SCIENTIFIC EXPEDITION TO ANTARCTICA
(44-ISEA)



DashboardLogout


Maresh Badnal

Research Proposal Steps


Part-1	Personal Information	1	
Part-2	Project Details		
Part-3	Logistic Requirements		
172.27.11.98/dashboard.php	Environmental Impact Assessment		

Click on each step and fill in the required information.

Step 1



RESEARCH PROPOSAL TO PARTICIPATE IN
44th INDIAN SCIENTIFIC EXPEDITION TO
ANTARCTICA
(44-ISEA)



Maresh Badnal

STEP-1

Fields marked as * are mandatory

Registration Id :
ISEA-72

Kindly note that all fields marked with * is duly filled. Else, you cannot move on to the next step.

Step 2

STEP-2

Co-Principal Investigator (Co-PI.)[if any]

Co-PI Name	Designation	Office Address	Contact No
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Email ID	Field of Specialization	CV	NOC
<input type="text"/>	<input type="text"/>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Browse..."/> No file selected.

ADD

Note: Upload only PDF.

A brief CV of Co-PI with information relevant to the proposal and requisite expertise is mandatory.

NOC – From Head of Institution / From Registrar for Universities

Step 3

STEP-3

Fields marked as * are mandatory

Scientific Area of Work *

Theme	Sub Theme
<input type="text"/>	<input type="text"/>

ADD

Theme	Sub Theme
<input type="text"/>	<input type="text"/>

You can select more than one field if relevant to your proposal.

Step 4

STEP-4

Fields marked as * are mandatory

Choose the Area of Operation in Antarctica *

☐ Larsemann Hills (Bharati)

☐ Schirmacher Oasis (Maitri)

☐ Voyage

☐ Lambert Glacier/ Amery Ice Shelf

☐ Others

Others:

Project Title *

Kindly refer to the advertisement for clarity on how you can access multiple study areas.


Step 5

STEP-5

Fields marked as * are mandatory

Whether ongoing or a new proposal? *

If ongoing programme, please mention date of initiation

Date : 

Upload Pdf :

Attach NCPP approved letter

Save and continue

If it is an ongoing project, please submit your NCPP approved letter you have received.

Step 6

STEP-6

Fields marked as * are mandatory

Objectives *

Detailed Methodology *

Please provide all information relevant to the proposed project.

Step 7

STEP-7

Fields marked as * are mandatory

*Time Line

Browse... No file selected.

Upload

Note: Upload only XLSX, DOCX, or PDF

*Publication list relevant to the proposed project

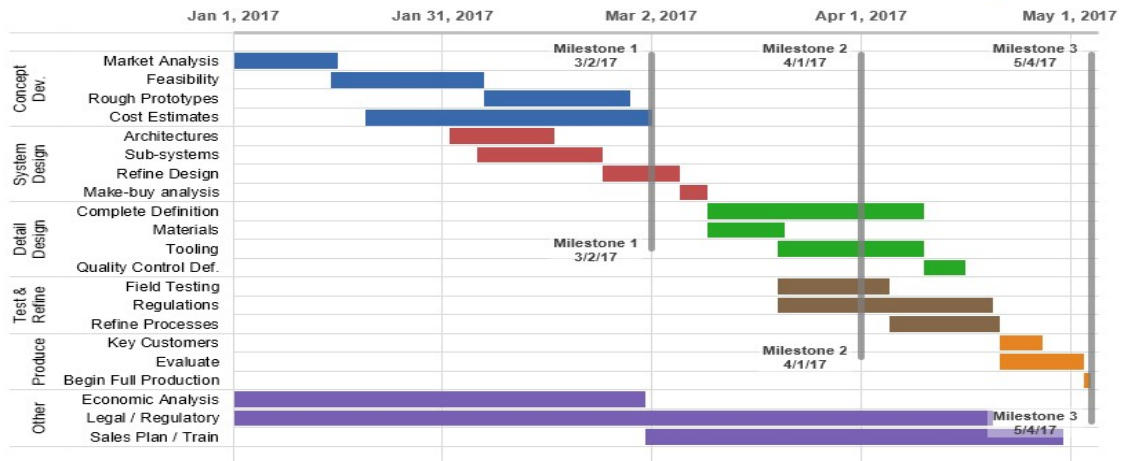
Browse... No file selected.

Upload

Note: Upload only DOCX or PDF

Timeline in excel format is appreciated. A sample copy is attached below.

PROJECT TIMELINE



Step 8

STEP-8

Collaboration (National and International)

Name	Affiliation	Contact Postal Address	Attach MoU
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input type="button" value="Browse..."/> No file selected.

Note: Upload only PDF.

In case of a collaboration, both national and international, an MoU or a Letter of Interest should be attached.

Step 9

STEP-9

Fields marked as * are mandatory

Name of institution(s) where the proposed work will be implemented: Permission to be obtained :

Name of Institution	Permission
<input type="text"/>	<input type="button" value="Browse..."/> No file selected.
<input type="button" value="ADD"/>	

Note: Upload only PDF.

If the samples are being shared by the PI to other institutes, a permission letter from the host institute needs to be attached. All information should be mentioned in detail.

Step 10

STEP-10

Sample or Type of data to be collected

Sample or Type of data	Attach NOC
<input type="text"/>	<input type="button" value="Browse..."/> No file selected.
<input type="button" value="ADD"/>	

Note: For biological samples, human physiological data collection etc., NOC has to be submitted competent authority or ethics review committee.

Please note: NOC from competent authorities recognised by the Government of India should be attached.

Step 11

STEP-11

Fields marked as * are mandatory

***Location on Map/ Latitude, Longitude**

- Study area/map with location marked may be attached and prioritized with sequential numbering (You can download the maps [here](#))
- Note: Please plan your field visits based on the maps provided in this link. Field visits outside the map area requires prior approval/planning and needs to be presented during the workshop for due consideration*

Upload Pdf : No file selected.

***Logistic support required?**

- (You can download the form for the logistical requirements [here](#))

If yes,

Upload Pdf : No file selected.

Study area map along with sampling locations should be uploaded. Consider the arrival of Voyage Vessel and Helicopter support and your preferred induction into Antarctica while preparing the study area map. The maps can be downloaded from the download section.

Step 12

STEP-12

The team component (summer/winter)
(Name and addresses of actual participants to be given)

Name	Affiliation	Summer/ Winter	Maitri/ Bharati/ Voyage/ No visit required
<input type="text"/>	<input type="text"/>	<div>Summer</div>	<div><input checked="" type="checkbox"/> Maitri <input type="checkbox"/> Bharati <input type="checkbox"/> Voyage <input type="checkbox"/> No visit required</div>

ADD

Name	Affiliation	Summer/ Winter	Maitri/ Bharati/ Voyage/ No visit required
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Step 13

STEP-13

Fields marked as * are mandatory

Do your proposed work falls under ASPA ? *

If yes,

ASPA :
☐ ASPA 163
☐ ASPA 174
☐ Others

Others:

Upload PED 001 PDF :

Browse...

 No file selected.

Upload

Upload IEEE PDF :

Browse...

 No file selected.

Upload

Step 14

Please make a note of all the documents required for the submission of your proposal.

STEP-14

Fields marked as * are mandatory

Note: Upload only PDF.

Declaration *

Browse...

 No file selected.

Upload

Endorsement from the Head of the Institute/Organization *

Browse...

 No file selected.

Upload

Brief Bio-Data oh Principal Investigator *

Browse...

 No file selected.

Upload

PI Declaration *

Browse...

 No file selected.

Upload

Note: Upload only JPG.

Photo *

Browse...

 No file selected.

Upload